

MEETING MINUTES

FULL BOARD

TUESDAY AUGUST 25, 2026

Draft

MEMBERS PRESENT:	☐ OPEN SEAT (VACATED BY S. SLATON)	☒ I. NAUMOWICZ
	☐ L. BERRY-BOBOVSKI	☒ M. PAIGE
	☒ P. BRIDGE	☒ M. PIZZIMENTI
	☒ R. GARBER – BOARD CHAIR	☒ M. SERIO – VICE & COMM. CHAIR
	☒ M. IKLE	☒ S. VANDEMERGEL
	☐ C. NAGY	☐ A. YURKANIN- BOARD SECRETARY
MEMBER(S) ABSENT:	L. BERRY-BOBOVSKI, C. NAGY, A. YURKANIN	
OTHERS PRESENT	C. CONKLIN K. AULETTE A. BOWERS	

1. **CALL TO ORDER:** Meeting called to order by: **R. Garber** at **6:00 PM**.

2. **Roll Call:**

3. **APPROVAL OF AGENDA: AGENDA DATED AUGUST 25, 2026**

- ☒ MOTION TO APPROVE THE AGENDA, AS PRESENTED.
- ☐ MOTION TO APPROVE THE AGENDA, AS MODIFIED:
MOVED BY: **M. Ikle** / SECONDED BY: **M. Pizzimenti**
- ☒ MOTION PASSED 8 / 0
- ☐ MOTION FAILED

4. **CALL TO THE PUBLIC:** ☒ None. ☐

5. **APPROVAL OF MINUTES: MINUTES OF MEETING DATED JULY 28, 2026**

- ☒ MOTION TO APPROVE THE MINUTES, AS PRESENTED AND WAIVE THE READING THEREOF.
- ☐ MOTION TO APPROVE THE MINUTES, AS MODIFIED:
MOVED BY: **S. Vandemergel** / SECONDED BY: **M. Serio**
- ☒ MOTION PASSED 8 / 0
- ☐ MOTION FAILED

6. **BOARD ADMINISTRATION:** ☐ None ☒ Item(s) Noted Below

a) Per-Diem For Special Meetings / Functions: ☒ None ☐ Items Noted Below

b) Event Announcement(s): ☐ None ☒ Item(s) Noted Below

- 2026 International Overdose Awareness & Recovery Month Local Events calendar
- Walk A Mile in My Shoes, Wednesday September 23, 2026, 12 pm to 3 pm at the State Capitol
- Special Finance Oversight & Budget Meeting Re: FY27 Budget on Tuesday September 15, 2026, at 622 Grand River Howell, MI – **Meeting Canceled per R. Garber, Board Chair. Information will be presented at the Ways and Means Committee meeting on September 22, 2026.**
- CMHAM Fall Conference October 26-27, 2026, at Grand Traverse Resort Traverse City, MI

c) APPOINTMENT OF M. RIGGS TO THE SUD OVERSIGHT AND POLICY BOARD

Discussion was held.

Moved by: S. Vandemergel / Seconded by: I. Naumowicz

Motion to approve the appointment of M. Riggs to the SUD Oversight and Policy Board. Effective 08/25/2026.

☒ **MOTION PASSED 8 / 0**

☐ **MOTION FAILED**

d) RRAC – APPOINTMENT TO COMMITTEE / I. NAUMOWICZ – BOARD CHAIR R. GARBER APPOINTED I NAUMOWICZ TO THE RRAC COMMITTEE. EFFECTIVE 08/25/2026.

7. CONSENT AGENDA:

Removal of item(s) from the Consent Agenda: ☒ None ☐ Items Noted Below

CONSENT AGENDA APPROVAL

Discussion was held.

Moved by: M. Serio / Seconded by: M. Pizzimenti

Motion to accept and approve the consent agenda, as presented.

☒ **MOTION PASSED 8 / 0**

☐ **MOTION FAILED**

a) FY27 MEMO FOR MERS DB PAYMENT (REF. W&M AG. #2)

Motion to approve the monthly payment amount to MERS of \$128,411 for FY27, as presented by the MERS Actuarial Valuation Report December 31, 2025. Effective 10/1/2026.

b) FY27 MANAGED MENTAL HEALTH SUPPORTS AND SERVICES GENERAL FUND (GF) CONTRACT BETWEEN THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES AND LIVINGSTON COUNTY COMMUNITY MENTAL HEALTH AUTHORITY (REF. W&M AG. #3)

Motion to approve the FY27 Managed Mental Health Supports and Services General Fund (GF) Contract between the Michigan Department of Health and Human Services and Livingston County Community Mental Health Authority, as presented. Effective 10/1/26 to 9/30/27.

c) FY27-FY29 ABSOLUTE TRANSPORTATION SERVICES, LLC (REF. W&M AG. #5)

Motion to approve FY27-FY29 Contract between LCCMHA and Absolute Transport Services, LLC Non-Emergency Medical Transportation (NEMT) services at rates, as presented. Effective: 10/01/2026 to 9/30/2029.

d) LCCMHA NEW POLICY: 478 SUICIDE RISK ASSESSMENT POLICY (REF. W&M AG. #75)

Motion to approve revised LCCMH Policy 478: Suicide Risk Assessment Policy. Effective 08/25/2026.

e) LCCMHA NEW POLICY: 396 ENVIRONMENT OF CARE AND EMERGENCY MANAGEMENT POLICY (REF. W&M AG. #8)

Motion to approve revised LCCMH Policy 396: Environment of Care and Emergency Management Policy. Effective 08/25/2026.

f) FY27 MDHHS AGREEMENT NUMBER: DFA27-47003 (REF. W&M AG. #9)

Motion to approve the FY27 MDHHS Agreement Number: DFA27-47003 Contract between the Michigan Department of Health and Human Services and Livingston County Community Mental Health Authority, as presented. Effective 10/1/26 to 9/30/27.

g) SELF-DETERMINATION COORDINATOR I OR II (3- ACTIONS) (REF. W&M AG. #10)

Action #1: Motion to approve a new Self-Determination Coordinator I or II position (Pay Grade 110 or 111) to provide oversight and manage administrative responsibilities to support consumers and family's self-determination arrangements, as presented. Effective 08/25/2026.

Action #2: Motion to approve the new Self Determination Coordinator I (Grade 110) job description, as presented. Effective 08/25/2026.

Action #3: Motion to approve the new Self Determination Coordinator II (Grade 111) job description, as presented. Effective 08/25/2026.

8. EXECUTIVE DIRECTOR'S REPORT:

- a) Delegated Contract Approach August 2026 Report / Informational
- b) Wait List Update / Informational
- c) Agency & Community Updates / Informational
- d) Trinity Health: Livingston Leadership Council Meeting / Informational
- e) 622 Building Boiler Update / Informational

f) EMPLOYEE RETIREMENT RECOGNITION RESOLUTION – WENDY KUNCE (ACTION ITEM)

Discussion was held.

Moved by: M. Pizzimenti / Seconded by: S. Vandemergel

Motion to approve the Resolution of recognition to Wendy Kunce for her 32 plus years of service to the agency, as presented.

☒ **MOTION PASSED 8 / 0**

☐ **MOTION FAILED**

9. WAYS & MEANS COMMITTEE – MOTION RECOMMENDATIONS:

a) **FY27 MMRMA RENEWAL(REF. W&M AG. #4)**

Discussion was held.

MOVED BY: M. Serio / SECONDED BY: S. Vandemergel

Motion to approve the FY27 annual contribution with MMRMA for the Authority's risk insurance policy from 10/01/2026 through 09/30/2027 in the amount of \$67,632.00, as presented. Effective 10/1/2026.

☒ **MOTION PASSED 8 / 0**

☐ **MOTION FAILED**

MINUTES OF THE WAYS & MEANS COMMITTEE DATED AUGUST 18, 2026

10. CMHPSM (REGION 6): ☐ None ☒ Item(s) Noted Below

a) Event Announcement(s): ☐ None ☒ Items Noted Below

- Next Regional Board Meeting Date: 09/16/2026

11. CMHAM: ☐ None ☒ Item(s) Noted Below

a) Event Announcement(s): ☐ None ☒ Items Noted Below

- CMHAM Fall Conference October 26-27, 2026, at Grand Traverse Resort Traverse City, MI

12. BOARD CORRESPONDENCE: ☐ None ☒ Item(s) Noted Below

a) LCCMHA Summer Newsletter

b) 2026 CMH-PAC Campaign update

13. NEW BUSINESS: ☒ None ☐ Item(s) Noted Below

14. OLD BUSINESS: ☐ None ☒ Item(s) Noted Below

a) Parking Lot Items:

- 1.) R. Garber spoke on how it would be helpful to the Board to prospective from LCCMHA Consumers and requested that a member/ members of the Consumer Action Panel attend a Board meeting every six months.

15. CALL TO THE PUBLIC: ☒ No Response

16. ADJOURNMENT: THE MEETING ADJOURNED AT 6:55 PM

RESPECTFULLY SUBMITTED:

APPROVED BY:

Angela Bowers
RECORDING SECRETARY

Roxanne Garber
BOARD CHAIR

Date